



Жиро рачун бр. 840 – 160640 – 07 код УЈП-а Бољевац

Улица Краља Александра бр.24

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kler@opstinaboljevac.rs

Boljevac, July 11, 2017

<Name & address of the entity >

Our ref: 2014TC16I5CB007-2015-1-CB007.1.31.348-LP-TD1/I

Dear,

INVITATION TO TENDER FOR Consultancy service , Municipality of Boljevac, Zajecar district, Republic of Serbia

I am pleased to inform you that your firm [the consortium led by you] is invited to take part in the competitive negotiated procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

A. Instructions to tenderers and Contract Notice

B. Draft Contract Agreement and Special Conditions with annexes:

- I. General Conditions for service contracts
- II. Terms of Reference
- III. Organisation and Methodology (to be submitted by the tenderer using the template provided)
- IV. Key experts (including templates for the summary list of key experts and their CVs)
- V. Budget (to be submitted by the tenderer as the Financial offer using the template provided)
- VI. Forms and other supporting documents

C. Other information:

- I. List of entities invited to submit a tender
- II. Administrative compliance grid
- III. Evaluation grid

D. Tender submission form and declaration of honour on exclusion criteria and selection criteria

For full details of the tendering procedures, please see the **Practical Guide and its annexes**, which may be downloaded from the following website: <http://ec.europa.eu/europeaid/prag/document.do>



РЕПУБЛИКА СРБИЈА
ОПШТИНА БОЉЕВАЦ

Interreg - IPA CBC
Bulgaria - Serbia



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We look forward to receiving your tender before the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8. By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

Nebojsa Marjanovic,
Mayor of Municipality of Boljevac

